**Resolution 4-18**

**Honor Awards Committee**

WHEREAS, National Regulation 8.1.3., C4, dated 18 JUNE 2011, provide inadequate guidance for the processing of submissions to the Honor Awards Committee; and,

WHEREAS, National Regulation 8.1.3., C4, dated 18 JUNE 2011 provides little direction on who the chair of the Honor Awards Committee is to be;

NOW, THEREFORE, BE IT RESOLVED that National Regulation 8.1.3, c4 dated 18 June 2011 be amended as follows:

1. Amend paragraph 2 by adding the following sentence at the end of the existing paragraph:

The senior tenured member of the Committee shall serve as the Chairman.

2. Amend paragraph 4.a. by adding a new second sentence, which is italicized below, such that paragraph 4.a., as amended shall provide:

The Committee normally selects a nominee for the award of the Sojourner Legion of Honor Medal, the highest award which may be conferred by National Sojourners for long, faithful and meritorious service to National Sojourners, to be awarded to but one recipient at any National Convention. *Members of the Honor Awards Committee are ineligible for consideration as a nominee for the award during their term of service.* The Medal will not be awarded posthumously.”

3. Amend paragraph 4.b. by removing the following words and making them paragraph 4.d.:

d. The Honor Awards Committee will consider all nominations and may recommend one name to the National Convention for final action. If the circumstances warrant, a "no recommendation" report may be made. The National Convention shall approve or disapprove the nomination of the Honor Awards Committee by a secret ballot. A two-thirds (2/3) favorable vote is necessary for presenting the award.

4. Add a new paragraph 4.c to provide administrative handling procedures for the submission and processing of nominations as follows:

c. An original and 4 copies (each placed in a separate sealed envelope and marked original or copy) of each nomination for the Legion of Honor shall be submitted in a single larger envelope, postmarked by U.S. Mail no later than 15 April, to National Headquarters and addressed as follows:

Honor Awards Committee

National Sojourners, Incorporated

ATTN: National Secretary-Treasurer

7942R Cluny Court

Springfield, VA 22153

If a nomination fails to include an original and 4 copies in separate sealed envelopes, the nomination will be returned to the sender with instructions for proper re-submission. Nominations are NOT to be opened or processed by National Headquarters staff; they are to be handled as "EYES ONLY" for Honor Awards Committee members. Accordingly, the National Headquarters Staff shall further distribute the five sealed envelopes received for each nomination by not later than 01 May as follows: sealed envelope marked “original” to the HAC Committee Chairman and a sealed envelope marked “copy” to each of the 4 members of the HAC Committee by U.S. Mail. Finally, the National Headquarters Staff shall stamp the 5 envelopes for each submission with a received date and maintain a log listing each nomination received to include name of submitter, date of receipt and date of mailing to the members of the Honor Awards Committee.

5. Re-designate the current paragraph 4.c. as paragraph 4.e.

6. Re-designate the current paragraph 4.d. as paragraph 4.f.

7. BE IT FURTHER RESOLVED that upon the passage of this Resolution, any other provision of the By-Laws or National Regulations affected by this Resolution and not specifically amended or referenced in this Resolution shall be amended to read and shall be interpreted in conformity with the foregoing changes to National Regulation 8.1.3 and each such affected provision of the National Regulations shall be administratively changed and/or deleted as required.