

NATIONAL SOJOURNERS, INC.
7942R Cluny Court
Springfield, Virginia 22153

18 JUNE 2016

NATIONAL CIRCULAR 9.1.3

Subject: Chapter of the Year Award

Reference: (a) National By-Laws Article 9.1.2
(b) National Regulation 9.1.2 para. 2.b.

1. **PURPOSE:** To establish the criteria, selection, and presentation of the Chapter of the Year Award. Chapters that excel and are motivated to be active participants in all areas of National Sojourners, Incorporated and have earned the Chapter Excellence Award are eligible to be considered for this award.

2. **BACKGROUND:** This award was established and first awarded at the 92nd Annual National Convention in Burlington, VT in June 2012. Its institution was based upon the institutional belief at that Convention that the success of National Sojourners depends greatly upon the Chapters and their activities in support and on behalf of the Order. Our Chapters and their activities is largely what determines the visibility of the Order to the mainstream public. The collective activities of our Chapters reflect not only upon the Chapters themselves, but also on National Sojourners, Incorporated as well.

3. **PROCEDURES:**

a. A Chapter, in order to qualify for consideration for this award, must meet all of the standards established by the National President's Chapter Excellence Award and have submitted their application for consideration for the Chapter Excellence Award.

b. If a Chapter has submitted its application for the Chapter Excellence Award and believes it to also be a candidate for receipt of this award, it must submit a separate application to be considered for this award. A narrative detailing the specifics, those comprising the Chapter's application for the Chapter Excellence Award, as well as those over and above those the Chapter submitted to meet the minimum requirements for receiving the Chapter Excellence Award, as well as addressing any additional standards promulgated by the National President, must be submitted with and accompany the nomination/application.

c. The application for this award must comply with the standards of submission of other traditional awards of the Order.

d. The nomination must be submitted through the Regional Representative and the Area Representative to National Headquarters to arrive not later than 1 May.

e. A maximum of one Award will be made annually. Any given Chapter may not receive the Chapter of the Year Award more than once in a five year period. Where the Incentives & Awards Committee and the National President deem that the standards of the award have not been met for this Sojourner Year, the Award will not be presented.

4. **SELECTION:** The nominations for this award will be reviewed by the National Incentives & Awards Committee to ensure that the criteria and standards established for the Award are met. The National Incentives & Awards Committee will make their recommendation(s) through its Chairman, and present it (them) to the National President for approval. The National President will then make his determination of whether or not to present the award and, if so, the Chapter selected, advising the Chairman of the Incentives & Awards Committee and the National Secretary-Treasurer of his decision.

5. **AWARD DESCRIPTION AND PRESENTATION:**

a. The Chapter of the Year Award shall be a distinguished and appropriately entitled plaque that is to be on display at National Headquarters. An engraved nameplate that identifies and recognizes the Chapter and the year it received the award shall be placed thereon for historical purposes.

b. A National Award streamer for the Chapter's flag and a National Award Certificate that cites the achievement and the year selected shall also be presented to the recipient of this award.

c. The presentation of this award shall be at the National Convention by the National President at a time of his choosing.

d. The National Secretary-Treasurer shall make appropriate entries in the Order's records to annotate for posterity the award to the Chapter so selected.

6. **CANCELLATION:** This National Circular will expire on 17 Jun 2017, unless continued by the next National President.

ATTEST:


WILLIAM R. SANNER
National Secretary-Treasurer


JAMES A. BAKER
National President

NATIONAL SOJOURNERS, INC.
7942R Cluny Court
Springfield, Virginia 22153

18 JUNE 2016

NATIONAL CIRCULAR 19.4

Subject: SOJOURNERS ENDOWMENT MEMORIAL FUND

Reference: (a) National Regulation 8.1.1
(b) National Regulation 19.4

1. **PURPOSE:** The purpose of this National Circular is to endorse the continuation of promoting donations to Sojourners Endowment Memorial (SEM) Fund and, via the 3-6-5 Club, a methodology and program continuing to do so. The 3-6-5 Club was established to provide a method for affordable contributions to be made by concerned members and friends to National Sojourners, Incorporated to ensure its vitality and future. This effort has replaced the conduct of an annual fund drive. Voluntary contributions by members and Chapters are appropriate and are certainly welcome.

2. **BACKGROUND:** The SEM Fund was established as a tax-deductible fund under the provisions of the IRS Code 501(c) to ensure continuous growth of National Sojourners through contributions by individual members to honor or memorialize individuals or events of significance in the cause of patriotism. The National Trustees invest the principal, and the annual accrued interest is transferred to the General Operating Fund on an annual basis to help ensure the operation of the National Headquarters function. References (a) and (b) refer.

3. **PROCEDURES:** Gifts to the 3-6-5 Club are received at National Headquarters and will be processed in accordance with the references (a) and (b).

4. **RECOGNITION:**

a. Those members contributing \$36.50 or more will receive a wallet-sized identification card recognizing them as a Life Member of the 3-6-5 Club for the Chapter of which the donor is a member or for the credit of a designated Chapter. If a donor is a member of multiple Chapters, upon making a donation of \$36.50 and identifying the Chapter to whose credit the donation is being made, that donation will entitle the donor member to receive a wallet-sized identification card recognizing him as a Life Member of the 3-6-5 Club for that Chapter.

b. A Chapter that attains a 100% participation, or an amount equivalent thereto, will be issued a National streamer from the National President, which can be affixed to the Chapter's organizational flag.

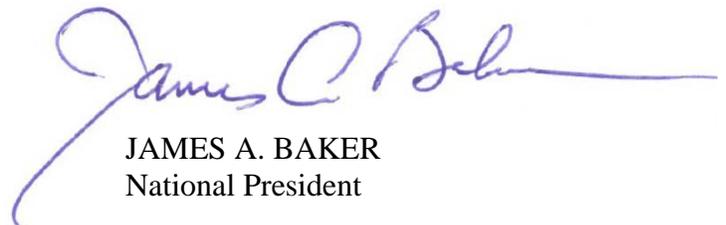
c. A member donor who makes a contribution to the 3-6-5 Club that results in him attaining a Life Membership in the 3-6-5 Club of the SEM Fund or to the SEM Fund as “In Memory Of” or “In Honor Of”, as well as a Chapter that attains the 100% level for donations to the SEM Fund, will receive recognition of their donation and/or accomplishment in *The Sojourner* magazine.

d. All donations to the SEM Fund, as referenced above, are tax deductible to the donor and the donor will receive an acknowledgement of the donation from the National Headquarters.

4. CANCELLATION: This National Circular will expire on 17 Jun 2017, unless continued by the next National President.

ATTEST:


WILLIAM R. SANNER
National Secretary-Treasurer


JAMES A. BAKER
National President