NATIONAL REGULATION 10.1

Subject: Area and Regional Representatives

Reference: (a) National By-Laws, ARTICLE 10.1
(b) National Sojourners Staff Directory
(c) Manual, Heroes of '76

1. PURPOSE: To prescribe the duties, responsibilities and operation of Area and Regional Representatives.

2. BACKGROUND: As set forth in reference (a) the "Sojourner World" consisting of the United States and overseas locations shall be divided into Areas and Regions to ensure communication and assistance throughout the Order. The structure of the various Area/Regions and the appointments of Representatives thereto are published in reference (b).

3. APPOINTMENT:

   a. The National President, by the time of National Convention at which he is installed, shall appoint Area and Regional Representatives who have consented to serve for the period of his term of office.

   b. Appointees will be individuals with extensive Sojourner experience including service as a Chapter President.

   c. All Area/Regional Representatives must be Heroes of '76.

   d. Nominations for Area/Regional Representatives are encouraged from incumbents, Chapters, National Officers, and other interested Sojourners. Nominations should be submitted to the National President-Elect on/before 1 February of the year of appointment.

   e. Appointees will be those Sojourners who have indicated they are best able to maintain harmonious action toward common goals, travel throughout the assigned Area/Region and attend National Conventions/Meetings.

   f. Certificates of appointment will be provided by National Headquarters.
4. DUTIES: Area/Regional Representatives will:

   a. As the personal representatives of the National President, coordinate the activities and programs of the several Regions/Chapters assigned to their Areas/Regions. They will work in close harmony with each other, ensuring conformity to National Sojourners directives by their chapters and maximum two-way communications.

   b. In addition to their duties as Americanism Chairmen for their respective Area/Region they will work closely with the Chairmen of the other National Committees ensuring local effectiveness of the programs of such Committees.

   c. Pay particular attention to recruiting and retention of members, promoting the Membership in Perpetuity program, identifying localities for potential chapters and assisting in organizing new chapters.

   d. Evaluate the effectiveness of Sojourner leaders in their Areas/Regions and identify potential Representatives or National Committeemen. Such evaluations will be submitted directly to the National President-Elect during the month of January to assist him in the selection of his appointees.

   e. Coordinate the activation/reactivation of Chapters and Heroes Camps and assist in effecting mergers where desirable.

   f. Ensure that Chapter activities are in accordance with the policies and directives of their Grand Lodges.

   g. Organize and encourage maximum Chapter interest and participation in Regional/Area Conferences.

   h. Encourage attendance of Chapter members at National Conventions/Meetings.

   i. Act as the personal Representatives of the National Commander, Heroes of '76 and be responsible to him for and report to him on the proper functioning of Heroes Camps within their jurisdictions in accordance with reference (c).

5. AWARD RECOMMENDATIONS: Regional Representatives will endorse and comment upon recommendations for National Awards submitted to the National Incentives and Awards Committee by Chapters. They may recommend such additional awards as deemed appropriate and forward them to the Area Representative, who will endorse and comment upon them, make additional recommendations as appropriate and promptly forward them to the Chairman of the Incentives and Awards Committee with a copy to the National Secretary-Treasurer. They will make the recommendations to the Americanism Committee for recipients of the Horton-Tourtillott and Anthony Natali Plaques.
6. PROBLEMS: Representatives will expeditiously notify the National President of areas of concern arising within Area/Regions and advise him of actions taken, contemplated or recommended to rectify them.

7. OFFICIAL VISITS: The Regional Representative should officially visit each Chapter in his Region twice annually and the Area Representative should make an annual visit to each Area Chapter. Regional (submitted to the Area Representative) and Area reports will include impressions of the effectiveness of Chapter programs, ritualistic work, administration, attendance, membership retention and recruitment, and participation in National Programs.

8. MONITOR: The National President-Elect will monitor and coordinate the activities of the Representatives for the National President. He will be provided with "information copies" of all pertinent official National Headquarters correspondence to Representatives.

9. REPORTS:

   a. Regional Representatives will report the status of Chapters and Camps within their Region to the Area Representative at least quarterly. In a Region where there is no Area Representative, the Regional Representative will submit reports directly to the National President-Elect.

   b. Area Representatives will provide the National President-Elect (through National Headquarters) with a narrative report of the activities of their Areas, encompassing accomplishments, areas of concern, membership, Americanism, and noteworthy individual/chapter actions one month prior to the Mid-Winter Meeting and one month prior to the Annual Convention each year. The latter report will include evaluations by the Regional Representatives of the Chapters in their Regions. Any additional reporting will be at the discretion of the Area Representative or upon request of the National President/National President-Elect. The National Secretary-Treasurer will be furnished courtesy copies of all reports.

10. PROTOCOL:

    a. As the personal representatives of the National President, Area and Regional Representatives will be accorded the courtesies due their offices when officially visiting their Chapters. They will be the "senior" Sojourners in precedence after National Officers.

    b. Representatives will coordinate the official visits of National Officers to their Area/Region.

11. LOGISTICAL SUPPORT: No National funds are available to provide logistical support for Representative travel, stationery, postage or other expenses. Chapters are encouraged to provide support and assistance to their Representatives.
ATTEST:

NELSON O. NEWCOMBE
National Secretary

BENJAMIN T. SUTHERLIN
National President